

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
MONTHLY BOARD OF DIRECTORS MEETING MINUTES**

August 24, 2023

CCCF Mission Statement: The CCCCF, Inc., is a non-profit 501 C (3) entity, whose purpose is to award grants to groups and organizations that establish programs, research, or initiatives that promote the health or satisfy the medical needs of the residents of Citrus County, FL.

I. Call to Order: 6:07 pm

II. Welcome

- a. Moment of Silence
- b. Pledge of Allegiance

III. Attendance/Quorum:

- a. Director's roll call: *MFallows, WDixon, CLizanich (arrived at 6:12 pm), SWarden, MTringali, LCalodney, PThomas*
- b. Quorum: *Yes*
- c. Legal Counsel: *JRey*
- d. Staff/ Independent Consultants: *CBarton*

IV. Legal Notice: Published August 4, 2023 (1)

V. Approval of Meeting Agenda:

- a. Changes or Modifications to Agenda (if any): *Addition of XI.a.b. Monthly Motion to Approve any Trading recommendations and IX.d. and Proposed ByLaws change to support IX.d. along with attachment 9.*
- b. Poll/Disclosure of Conflicts of Interest (if any):

Motion to approve the Meeting Agenda with Modifications brought by MTringali with a 2nd by LCalodney and the vote being 6 for and 0 against the Motion.

VI. Public Comment (3 minutes for an individual; 5 minutes for an organization/ group representation)

VII. Consent Agenda

- a. Board of Directors Meeting Minutes July 27, 2023 (2)
- b. July 2023 Statement of Financial Position (For Acceptance) (3)
- c. July 2023 Statement of Activities (For Approval)
- d. July 2023 Treasurer's Report (For Acceptance)
- e. July 2023 Budget v. Actual (For Acceptance)
- f. July 2023 Check Register (For Acceptance)
- g. Authorization of Payments (For Approval)

**CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION
MONTHLY BOARD OF DIRECTORS MEETING MINUTES**

August 24, 2023

- h. Jessie's Place Contract Extension (4)

Motion to approve the Consent Agenda VII. a-h brought by MFallows with a 2nd by SWarden and the vote being 6 for and 0 against the Motion.

VIII. Unfinished

IX. New Business

- a. Proposed Budget for 2023- 2024 Fiscal Year (5)

Motion to approve the 2023-2024 Proposed Budget brought by CLizanich with a 2nd by MFallows and the vote being 7 for and 0 against the Motion.

- b. Contract Renewal for Nature Coast Web Masters

Motion to approve the Contract Extension for 6 months for Nature Coast Web Masters brought by MFallows with a 2nd by PThomas and the vote being 7 for and 0 against the Motion.

- c. Website Proposal from Anchor Lynk (6)

Tabled until the next meeting

- d. Request for Meetings to go from monthly to either bimonthly or quarterly

Motion to approve the change of the monthly meetings to BiMonthly meetings brought by MFallows with a 2nd by CLizanich and the vote being 7 for and 0 against the Motion.

- e. Proposed ByLaws change to support IX.d. (9)

Motion to approve the ByLaws change to Reflect the change to Section 5.06 A. for Option 1 regarding regular meetings brought by PThomas with a 2nd by LCalodney and the vote being 7 for and 0 against the Motion.

XI. Committee Items and Reports:

- a. Investment Committee

- a. TD Ameritrade Report (7)

- b. Monthly Motion to Approve any Trading recommendations

Motion to Ratify the transactions as reflected in the July TD Ameritrade statement for the transactions approved at the July meeting in the following amounts VOO (\$201,084.72), VGSH (\$258,538.08), VCSH (\$253,793.48), and BND (\$751,561.84) brought by PThomas with a 2nd by MFallows and the vote being 7 for and 0 against the Motion.

- b. Grants Committee

- a. Cycle 12- 1 Year Report for Community Food Bank (8)

CITRUS COUNTY COMMUNITY CHARITABLE FOUNDATION

MONTHLY BOARD OF DIRECTORS MEETING MINUTES

August 24, 2023

Motion to approve the 1 Year Report for Community Food Bank brought by PThomas with a 2nd by CLizanich and the vote being 7 for and 0 against the Motion.

c. Bylaws Committee

d. Audit Committee

XII. Legal Counsel

XIII. Public Comment (3 minutes for an individual; 5 minutes for an organization/group representation)

XIV. Next Meeting Dates:

a. Regular Meeting of the Board September 27, 2023

b. Grants Committee Meeting TBD

c. Investment Committee October, 2023

d. Bylaws Committee TBD

e. Audit Committee TBD

XV. Adjourn: 7:03 pm